

2023/2024 Enrollment Application
Monmouth Independence Community Preschool
P.O. BOX 92 MONMOUTH, OR 97361
MICPOregon@gmail.com

PLEASE MARK ONE OF THE FOLLOWING CHOICES:

- ☐ **CURRENT MEMBERS** Pre-registration is only available for current members who are in good standing and will have a 3 or 4-year-old next year. The pre-registration period is from January 15 -January 31. To pre-register, current members must submit a completed application and \$50.00 **non-refundable** application fee to the Membership Chairperson before February 1, 2023. Once your application & fee are received, you will receive an Enrollment Notification Packet with additional information.
- ☐ **NEW MEMBERS** Open enrollment for the public begins on February 1 on a first-come, first-served basis.. Children are admitted according to the order applications were received. Please send a completed application and \$50.00 non-refundable (*see below) application fee to the address above, ATTN: MEMBERSHIP, or via email to MICPOregon@gmail.com and our paypal. Once your application & fee are received, you will receive an Enrollment Notification Packet with additional information.

*If classes are full, you will be notified and placed on a waiting list. Waiting lists will be maintained according to the order applications were received. The application fee is non-refundable once your child is enrolled; however, the application fee is not required to remain on the waiting list. If you are on the waiting list the application fee will be returned to you, but it must be resubmitted within one week of notification if a space becomes available.

Any member who returns a completed application and fee by **March 31st** is eligible to run for office and to vote during the Board Elections. You must attend the Parent Meeting on March 31st to exercise these rights. All members are encouraged to run for a board position. You will receive additional information regarding this with your Enrollment Notification Packet.

CHILD'S NAME _____ Class: 3's _____ 4's _____

DATE OF BIRTH: ____/____/____ AGE ON SEPT. 1, 2023 _____ GENDER: M____ F____

Parent/Guardian (primary contact)

Name _____ Occupation _____ Home# _____

Address _____ Cell# _____

May we text this number? _____

E-mail _____ Work# _____

What is the best method to reach you? _____

Parent/Guardian

Name _____ Occupation _____ Home# _____

Address _____ Cell# _____

May we text this number? _____

E-mail _____ Work# _____

In completing this application, I understand that MICP is a cooperative preschool. As a part of the cooperative preschool, I agree to participate fully in the preschool program with my child as required, and I am willing to abide by MICP policy. Please contact Membership Chair if you have any questions.

Signatures:

Parent/Guardian _____ **Parent/Guardian** _____

About Our Preschool

The Monmouth Independence Community Preschool (MICP) is located in Monmouth, Oregon. Our curriculum is based on hands-on experiences which are developmentally age appropriate. The daily activities provide children a chance to grow and develop at their own pace in a safe and healthy environment. Each activity offers a variety of opportunities for different kinds of development. Children are encouraged to use their creativity in the various experiences, leading to increased independence and a positive self-image. MICP provides a balance of active and quiet times, large and small group work, structured and unstructured times.

3-year-old class: (enrollment 16 per class)

- The child must be 3 YEARS OLD ON OR BEFORE 09/01/2023.
- Must be fully potty trained
- Tuition is \$125 per month and is subject to change.
- Class runs 9:00-11:30am, Tuesday & Thursday.

4-year-old class: (enrollment 20 per class)

- The child must be 4 YEARS OLD ON OR BEFORE 09/01/2023.
- Must be fully potty trained
- Tuition is \$150 per month and is subject to change.
- Class runs 9:00-11:30am, Monday, Wednesday, and Friday.

MICP is located at Christ's Church, 412 West Clay Street in Monmouth, on the corner of Clay and Whitman. The mailing address is MICP, P.O. Box 92, Monmouth, OR 97361. MICP is an equal opportunity school and does not discriminate based on race, color, sex, national origin, or religious belief. Children with physical disabilities will be accommodated to the best abilities of the Teacher and MICP. The preschool has no religious affiliation. MICP is a nonprofit organization.

Parental Obligations

Monmouth Independence Community Preschool is a cooperative preschool. Being a co-op, parents are **required** to participate in school activities and share all responsibilities including overall management of the school as well as day-to-day classroom participation. Parents provide for the organization, maintenance, and smooth functioning of the preschool.

Parent-helpers: In addition to the teacher, there are parent helpers working with the children every day. One parent from each family will serve as a parent-helper in the classroom approximately twice each month. Parental participation is an important part of the school and a key factor in maintaining a high-quality experience for the children with low tuition expenses. Parental participation is also a very rewarding experience; allowing the parent to share and help shape the child's first school setting. All helpers must pass a background check prior to helping.

Snack Days: Approximately one to two times a month, parents are responsible for providing snacks for: each child in the class, the parent helper, and the teacher. Snack days will be scheduled on one of your workdays. Guidelines for snacks can be found in the Parent Handbook that is distributed.

Monthly Meetings: One parent or representative from each family **must** attend the mandatory parent meetings. Meetings are held on the last Tuesday of most months at 7p.m. at the preschool unless otherwise posted. General business, committee updates, teacher report, upcoming events, & other important items are discussed at these meetings.

Board of Directors & Committees: One parent of each enrolled child is required to either serve on the Board of Directors or serve on a committee. There are several committees necessary for the successful operation of the school. Examples of committees include fundraising, supplies, excursions, newsletter, and cleaning. Committee sign up will take place dependent upon the format of our Fall Orientation. Additional information will be provided in your Enrollment Notification Packet.

Fundraising: Parents are expected to participate in two or three fundraising activities each year.

Excursions: Parents working on field trip days may need to help transport children.

If you have any questions, please feel free to contact the **Membership Chair** or any other board member.

